

**TOWN OF AMHERST -- PLANNING BOARD  
SPECIAL PERMIT APPLICATION**

<div style="border-bottom: 1px solid black; margin-bottom: 5px;">Applicant(s)</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Address</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Telephone Number</div>	<div style="border-bottom: 1px solid black; margin-bottom: 5px;">For Office Use Only</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Application # _____</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Filing Date _____</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Public Hearing Date _____</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Decision/Date _____</div>
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<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Owner (if other than applicant)</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Address</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Telephone</div>	<div style="border-bottom: 1px solid black; margin-bottom: 5px;">Attorney/Engineer/Architect</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Address</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Telephone</div>
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Nature \_\_\_\_\_ of \_\_\_\_\_ request

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Amendment to previously granted permit    \_\_\_\_ yes    \_\_\_\_ no

Property \_\_\_\_\_ address \_\_\_\_\_

Assessor \_\_\_\_\_ Map/Parcel \_\_\_\_\_ #(s) \_\_\_\_\_

Property \_\_\_\_\_ Deed \_\_\_\_\_ Book/Page \_\_\_\_\_ #(s) \_\_\_\_\_

Zoning \_\_\_\_\_ District(s) \_\_\_\_\_

Applicable Zoning Bylaw section \_\_\_\_\_

### **SPECIAL PERMIT APPLICATION**

#### **Request for Waiver(s)**

Waiver(s) are requested from:

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\_\_\_\_\_  
Signature of applicant(s)

\_\_\_\_\_  
Signature of property owner(s)

TOWN HALL OFFICE USE ONLY

Received by the Town Clerk on \_\_\_\_\_ Fee paid \$\_\_\_\_\_

date

\_\_\_\_\_  
Town Clerk

Received by the Planning Department \_\_\_\_\_

# ***ATTENTION!***



## **HOMEOWNERS, BUILDERS, CONTRACTORS, LANDSCAPERS & ARCHITECTS**

**Do NOT cut down, remove, or alter any existing TREE, SHRUB, or STONE WALL near a street until you have confirmed that they are *entirely* on private property!**

Under the Shade Tree Act (MGL Ch. 87) and the Scenic Roads Act (MGL Ch. 40, Sec 15C) existing TREES, SHRUBS & STONE WALLS in Amherst are protected in the following areas:

- ☞ On private property if the tree trunk, shrub, or stone wall touches or extends into the public way (the public property that includes the street, sidewalks, and utility corridors); or
- ☞ In the public way, including in front of any private property being prepared/cleared for driveways, construction, connection to utilities, etc.

Violations of these laws can involve FINES up to **\$500**, *PLUS* the cost of replacing all trees, shrubs, and walls. Don't take the chance! Ask first.

### FOR PROPERTY LINE INFO:

Jason Skeels, Town Engineer  
Public Works Dept.  
586 South Pleasant Street  
Amherst, MA 01002  
(413) 259-3050  
[skeelsj@amherstma.gov](mailto:skeelsj@amherstma.gov)

### FOR PUBLIC SHADE TREE INFO: FOR SCENIC ROADS INFO:

Alan Snow, Tree Warden  
c/o Conservation Dept.  
Town Hall, 4 Boltwood Ave.  
Amherst, MA 01002  
(413) 259-3045  
[conservation@amherstma.gov](mailto:conservation@amherstma.gov)

Amherst Planning Dept.  
Town Hall, 4 Boltwood Ave.  
Amherst, MA 01002  
(413) 259-3040  
[planning@amherstma.gov](mailto:planning@amherstma.gov)

